

## What Happened

Canada Revenue Agency announced in the 2018 federal budget that in 2019 it would replace the TL11B with the T2202. While not substantially different from the TL11B, the T2202 does bring significant changes to how you report tuition payments:

- The student's Social Insurance Number (SIN) must be included on the T2202; the Income Tax Act requires that a reasonable effort be made to obtain student SINs.
- A T2202 return summary, reporting the totals of all slips in a T2202 return, is required; each training entity or club will typically have its own T2202 return.
- T2202 slips must be distributed to their recipients by February 28<sup>th</sup> of the year following the taxation year.
- T2202 slip and summary data must be electronically submitted in XML format to Canada Revenue Agency by February 28<sup>th</sup> of the year following the taxation year.
- Canada Revenue Agency will apply a late filing penalty to any T2202 return failing to meet the filing deadline of February 28<sup>th</sup> of the year following the taxation year.

# How Can We Help

Our job is to help you do your job better. By offloading the drudgery of data processing and report preparation to our experts, you're freed up to do the work you're best at. After you've uploaded your data (in Excel format) via our secure client portal, we'll:

- Import T2202 data into our system.
- Check T2202 data for gross errors.
- Convert T2202 data into the Canada Revenue Agency XML format.
- Submit the T2202 XML data file to Canada Revenue Agency.
- Prepare T2202 slips for distribution by mail, email or a corporate portal; recipient permission may be required for email and corporate portal slip distribution.
- Provide PDF copies of each return's slips, summary and XML submission confirmation.

### **Special Bulk Rate For ATAC Members**

Our Basic Package (Submit XML to CRA & Provide PDF slips for distribution) can cost as little as \$1 per slip for up to 1,000 slips (visit our website for our full <u>rate schedule</u>). Working through ATAC, members can enjoy the advantage of combining multiple T2202 returns to achieve volume price breaks.



### What Do You Gain

- How good would it feel not to worry about your T2202 return? We make that happen.
- If we receive data on Monday we can often have it ready to submit and print by Friday.
- Our industrial printing services are more economical than in-house printing, and by combining multiple returns into a single process (Special for ATAC members, see above) we may be able to offer reduced processing, printing and mailing rates.
- We don't print anything unless requested to by our client, and we can even eliminate printing altogether by emailing recipient slips as password protected PDF files!
- You can rest assured that our decades of Canadian tax experience has given us the necessary expertise to process your T2202 returns correctly and on time.

### **Getting Started**

Using AvanTax Filing Services is easy and inexpensive. All you have to do is follow these four simple steps and we'll do everything else:

- Place your order online at our Secure Client Portal
- Upload your T2202 data in Excel format via your Secure Client Portal account.
- Review the preliminary T2202 reports.
- Approve the T2202 return for slip distribution and submission to CRA.

#### **Contact Us**

You can contact us at any time, with any question, and we'll help you. We're located in North York, Ontario, and we'll reply right away during our business hours of 9:00 AM - 5:00 PM EST. Beyond these hours we'll call or email you back the next business day.

- Phone (GTA): 416 495 1624
- Toll Free: 800 268 3211
- Email: <u>support@avantax.ca</u>
- Web: <u>https://www.avantax.ca/wefiletaxslips</u>

Thank you for considering AvanTax Filing Services, we encourage you to give us a call or send us an email to discuss any questions you may have.